



Graduate Student Request for Enrollment Changes

This form may be used by graduate students to request a course grading option not currently offered available in TigerHub. The form may also be used to request enrollment in a course that conflicts with a course in which the student is already enrolled.

Student Name _____ PUID _____ Department _____ Year of Study _____

Action	AY/Term	Course Code	Course Title	Day and Time	Grading Option Requested	Instructor Name	Signature of Instructor
__ Change Grade Option __ Time Conflict	___ Fall AY_____ ___ Spring ___ Other						
__ Change Grade Option __ Time Conflict	___ Fall AY_____ ___ Spring ___ Other						
__ Change Grade Option __ Time Conflict	___ Fall AY_____ ___ Spring ___ Other						

Is the requested change necessary to meet program requirements? __Yes __No If no, please briefly explain the reason for your request.

Signature of Director of Graduate Studies

Date

Requests for enrollment changes must be submitted on this form to The Office of the Registrar, 330 Alexander Street, 4th Floor. All changes must be submitted by the end of the twelfth week of the term in which the course is offered.